

LIBRARY BEHAVIOR POLICY

The Effie and Wilton Hebert Public Library encourages people of all ages to visit the Library. Those using the Library and its resources have the right to expect a safe, comfortable environment that supports appropriate Library services.

People demonstrating disruptive behavior will be required to leave the Library after one warning from Library staff.

Disruptive behavior includes, but is not limited to:

- noisy, boisterous actions
- inappropriate behavior
- eating, smoking, running, loud talking
- misuse of Library property
- uncooperative attitude
- actions that deliberately annoy others or prevent the legitimate use of the Library and its resources

ABUSIVE LANGUAGE AND BEHAVIOR TOWARD STAFF WILL NOT BE TOLERATED

(See Library Code of Conduct)

Personal appliances such as computers, cassette players and calculators may be used if the noise level is low and use does not interfere with others. Portable telephones and pagers should be turned off or switched to a non-audible signal and should only be answered in the Library lobby.

Young children are not safe when left unattended in the Library. Staff cannot know if children are leaving with a parent, a friend or a stranger. Library staff will not deliberately seek out unattended children; however, unattended children frequently become disruptive when they become bored. Parents are responsible for ensuring the appropriate behavior of their children while in the Library. If a parent or other responsible adult cannot be located, unattended children who are disruptive will be placed in the care of the local police. Under no circumstances will Library staff take a child out of the building or transport children to another location.

LIBRARY CODE OF CONDUCT

The Board of Trustees of the Effie & Wilton Hebert Public Library has adopted the following code so that our Library may provide an atmosphere conducive to appropriate use of its services and facilities. The Code of Conduct includes, but is not limited to, the following activities:

1. Sleeping, abusive language, harassment of Library staff or other patrons is prohibited on Library property.
2. Mutilation or destruction of Library buildings, materials or equipment is prohibited.
3. Eating or drinking is prohibited, except in meeting rooms.
4. The use of cellular phones is prohibited, except in lobby.
5. Patrons whose bodily hygiene is offensive so as to constitute a nuisance to other people shall be required to leave the building.
6. The Library is not responsible for personal belongings left in or on Library property.
7. Solicitation of any kind for any purpose is prohibited.
8. Library staff is not responsible for the safety or well being of children left on Library property. Children under 8 may not be left unattended.
9. Animals or pets, except for guide dogs for the blind or hearing impaired, are prohibited.
10. Shoes and shirt must be worn.
11. No smoking inside the Library per Penal Code 48.01.
12. Any unlawful or disruptive activity is prohibited on Library property and may be subject to appropriate and necessary action.

**FAILURE TO COMPLY WITH THE LIBRARY CODE OF CONDUCT MAY RESULT IN
EXPULSION FROM THE LIBRARY AND REVOCATION OF LIBRARY PRIVILEGES.**

AMENDED: Approved by Library Board on 9/11/07 ; Adopted by City Council on 10/4/07